

MEMORANDUM FOR RECORD

TO: Madison County Board of Supervisors

THROUGH: Greg Higginbotham, County Administrator

FROM: Ann Johnson, Veterans Services Officer

DATE: September 8, 2026

SUBJECT: Request for Approval to Participate in NACVSO Annual Training, Payment for Training, and Payment of Membership Dues

I respectfully request approval to participate in the National Association of County Veterans Service Officers (NACVSO) Basic Benefits Training, a virtual training program scheduled for September 28, 2026, through October 2, 2026 with the cost of \$400, and approval to pay the annual NACVSO membership dues of \$50.00. NACVSO provides nationally recognized education and training for County Veterans Service Officers and is officially recognized by the U.S. Department of Veterans Affairs for claimant representation purposes.

Importance of Training

The NACVSO Basic Benefits Course is designed specifically for County Veterans Service Officers and is the required training course for those seeking NACVSO accreditation. The course provides in-depth instruction on federal veterans benefits, claims development, eligibility requirements, and best practices for assisting veterans and their families.

Cost

- **NACVSO Annual Membership Dues:** \$50.00
- **NACVSO Basic Benefits Training:** \$400
- **Training Format:** Virtual
- **Travel Cost:** None
- **Lodging Cost:** None
- **Meals Cost:** None

Expected Return on Investment (ROI)

The return on investment will be immediate and ongoing through enhanced knowledge, improved claims development, and increased effectiveness in serving Madison County veterans. Training will help ensure veterans receive all benefits for which they are eligible while reducing errors, claim delays, and rework. Additionally, NACVSO membership provides access to professional resources, continuing education opportunities, and collaboration with veteran service officers nationwide.

Benefit to Madison County Veterans

Participation in this training will strengthen the Veterans Service Office's ability to assist veterans and their families with benefit claims, appeals, and access to available federal and state programs. Improved knowledge and training directly translate into better service, more accurate claims submissions, and increased access to earned benefits for Madison County veterans.

Benefit to the Board of Supervisors

Approval of this request demonstrates the Board's commitment to professional development, high-quality public service, and support for Madison County veterans. The minimal investment in membership dues and training provides a significant benefit to the veteran community while reflecting positively on the Board's dedication to ensuring county employees remain properly trained and equipped to serve the public effectively.

Recommendation

Approve participation in the NACVSO Basic Benefits Virtual Training (September 28 - October 2, 2026), with the cost of \$400, and approve payment of the \$50.00 NACVSO membership dues.

Respectfully submitted,

Ann Johnson

Veterans Services Officer
Madison County, Mississippi

INVOICE

National Association of County
Veterans Service Officers
660 N Capitol St NW, Ste 400
Washington, DC 20001

info@nacvso.org
+1 (202) 603-8561
www.NACVSO.org



Madison County Veteran Service Office-MS:Ann Johnson

Bill to

Ann Johnson
P.O. Box 608
Canton, Mississippi 39046

Invoice details

Invoice no.: 19776
Invoice date: 08/26/2026
Due date: 08/27/2026

#	Date	Product or service	Description	Qty	Rate	Amount
1.	08/26/2026	Membership Dues - member state	County Veterans Service Officer Annual Membership Member State: Yes	1	\$50.00	\$50.00

Total **\$50.00**

Ways to pay



Note to customer

2026 Membership Dues

[View and pay](#)



(/)

 JOIN NACVSO TODAY!



[Back to NACVSO Basic Benefits - September 28-Oct 2, 2026 \(/events/nacvso-basic-benefits--september-28-oct-2-2026\)](#)

NACVSO Basic Benefits - September 28-Oct 2, 2026 - Registration

 September 28, 2026 12:00 AM - October 2, 2026 12:00 AM

 Classroom



Tickets

1/3

Registration Options

Basic Benefits - 2026	32.00 (Basic Benefits)	- 1 +	\$400.00
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Basic Benefits - 2026